



## TRUSTEE MEETING AGENDA 7/6/2022

6:00PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the tapes as the Official Minutes of the June 15, 2022 Township Trustee Meeting
- Bills before the Board

### Presentations

- Warren County Court update
  - Honorable Judge Gary Loxley and Honorable Judge Rob Fischer
- Park Updates

### Public Comments

### Public Hearing

- PUD Stage 1 for Tribute Hamilton Township located at Parcel ID: 1605251038 and 1605277016

### Human Resources

### New Business

- Motion: Utilizing the Economic Development fund to assist in stream mitigation fees for the development at 6426 St. Rt. 48, Maineville, OH 45039
- Resolution 22-0706: Appropriation increase (Fire Department)
- Resolution 22-0706A: Appropriation increase (Fire Department)

### Administrator's Report

### Fiscal Officer's Report

### Trustee Comments

### Executive Session

- In reference to O.R.C. 121.22 (G) (1) and (G) (2)
  - (G) (1): To consider the employment, promotion, or compensation of a public employee or official
  - (G) (2): To consider the purchase of property for public purposes

### Adjournment

### **HAMILTON TOWNSHIP ADMINISTRATION**

Joseph Rozzi – *Board Chair*  
Mark Sousa – *Trustee*  
Darryl Cordrey – *Trustee*  
Kurt Weber - *Fiscal Officer*

7780 South State Route 48  
Maineville, Ohio 45039  
Phone: (513) 683-8520

#### **Township Administrator**

Brent Centers  
(513) 239-2372

#### **Police Department**

Scott Hughes – Police Chief  
Phone: (513) 683-0538

#### **Fire and Emergency Services**

Jason Jewett – Fire Chief  
7684 South State Route 48  
Maineville, Ohio 45039  
Phone: (513) 683-1622

#### **Public Works**

Kenny Hickey – Director  
Phone: (513) 683-5360

#### **Assist. Fiscal Officer**

Ellen Horman  
Phone: (513) 239-2377

#### **Human Resources**

Kellie Krieger  
Phone: (513) 239-2384

#### **Economic Development**

#### **Zoning Administrator**

Lindsey Gehring  
Phone: (513) 239-2371

#### **Community Development Coordinator**

Nicole Early  
(513) 683-5320

(continued on back)

## Hamilton Township Trustee Meeting

June 15, 2022

Trustee Board Chairman, Joe Rozzi, called the meeting to order at 6:00 p.m. Mr. Rozzi, Mr. Sousa and Mr. Cordrey were present.

The *Pledge of Allegiance* was recited by all.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the clerk's journal and accept the tapes as the Official Meeting Minutes of the June 1, 2022 Trustee Meeting.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Abstained

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the bills as presented before the Board.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

### **Public Comments**

Mr. Rozzi opened the floor to the public. Since no one stepped forward, he closed the floor and moved onto the next portion of the meeting.

### **Human Resources**

Ms. Kellie Krieger requested a motion to move Mr. Preston Robinson (Seasonal Park Member) to Part-Time Park Crew effective June 12, 2022. Additionally, she requested to move Part-Time Firefighter, Mr. Robert Webster, to Full-Time effective June 24, 2022.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the changes as indicated above.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

**New Business**

- Resolution 22-0615: Adopting the Annual Tax Budget

Mr. Rozzi explained the budget would consist of expenditures for the upcoming year which would then move to the county.

Mr. Hickey further elaborated stating the budget contained zero revenue and consisted of capital expenses, as discussed at the retreat earlier in the year.

Mr. Cordrey added that this would be a transient document, as adjustments may need to be made based on revenue accumulation. After that process, adoption of the budget would be completed.

Mr. Sousa noted due to inflation decisions may need to be altered at a later date.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to pass Resolution 22-0615: Adopting the Annual Tax-Budget.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

**Fiscal Officer's Report**

Fiscal Officer, Mr. Kurt Weber, reviewed the financial report for the month of May. At 42% through the year, 47% of the estimated revenue was received. Approximately 33% of the expenditures were spent. The overall total cash balance was around \$17.9 million.

Mr. Sousa inquired about the recent unexpected settlement payment (approximately \$70,000) from the county. He asked if this was a one-time event.

Mr. Weber answered that approximately every three years, the county makes adjustments which could lead to pay-outs.

**Trustee Comments**

Mr. Cordrey led off by thanking the staff for their hard work and attendance at the Touch-A-Truck event.

Additionally, he expressed his appreciation to the first responders and public works department for handling the fires and storms that disturbed the township that week.

Finally, he made a reminder about the Freedom Parade and Festival soon approaching, which planned to be bigger and better than previous years.

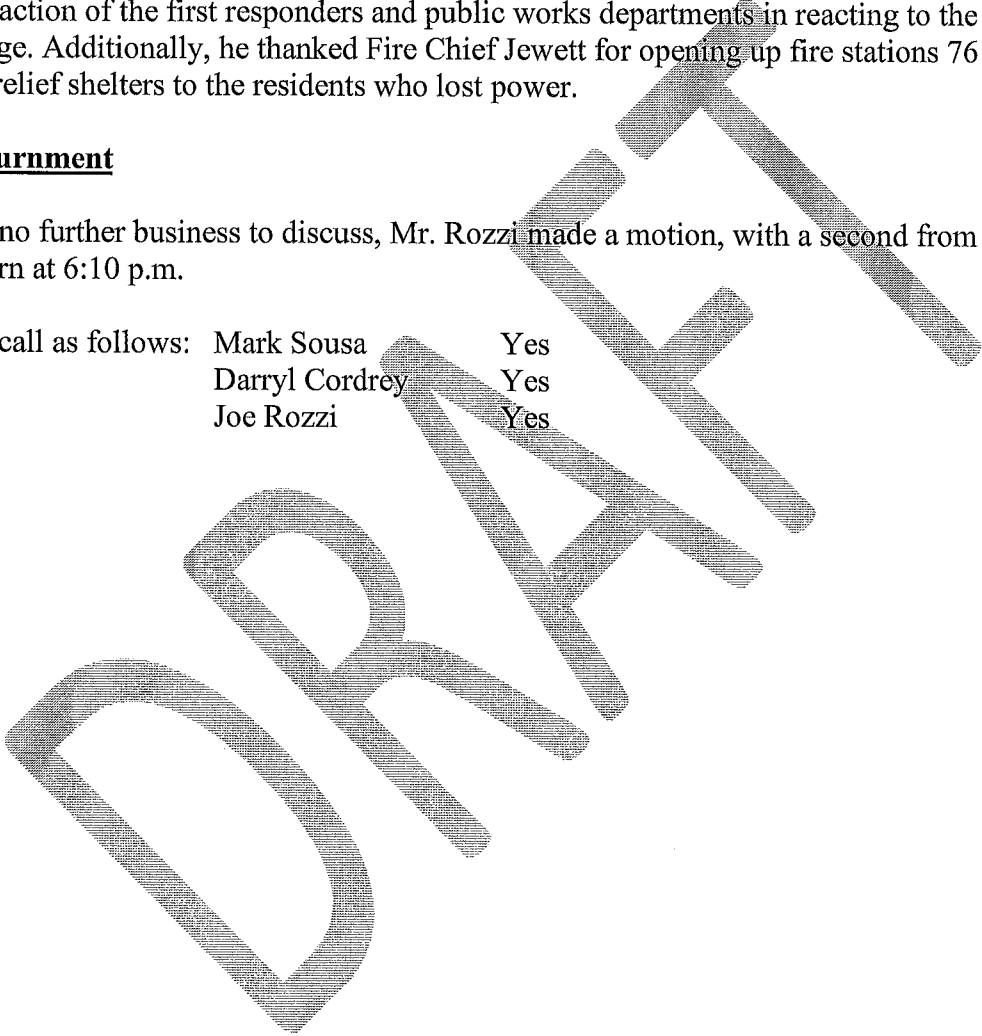
Mr. Sousa also displayed his gratitude to the first responders and public works for their prompt action in handling the destruction from the fires and storms that week. Furthermore, he thanked Ms. Earley and the staff for a successful Touch-A-Truck event held the previous weekend.

Mr. Rozzi echoed their sentiments about Touch-A-Truck and expressed his appreciation for the swift action of the first responders and public works departments in reacting to the fire and storm damage. Additionally, he thanked Fire Chief Jewett for opening up fire stations 76 and 77 as cool-relief shelters to the residents who lost power.

**Adjournment**

With no further business to discuss, Mr. Rozzi made a motion, with a second from Mr. Sousa, to adjourn at 6:10 p.m.

Roll call as follows: Mark Sousa      Yes  
Darryl Cordrey      Yes  
Joe Rozzi      Yes



# The HAMILTON TOWNSHIP BOARD OF TRUSTEES

## PUD Stage 1 Sketch Plan

### Tribute Hamilton Township

July 6, 2022, at 6:00PM

- Owner:** Wal-Mart Stores East LP
- Applicant:** Lee and Associates Commercial Real Estate Services
- Spokesperson:** George Flynn
- Location:** Towne Center Blvd. Parcel ID's: 1605251038 and 1605277016
- Size:** 26.9524 acres
- Zoning:** B-2 General Business and B-2 General Business PUD
- Request:** PUD Stage 1 Sketch Plan approval for a mix of residential and commercial uses.
- Notice:** A legal ad providing notice of the hearing on this case was published in *The Pulse* on June 26, 2022. Notices were mailed to all property owners within 200 feet of the subject property.
- History:** This property is commonly known as the Wal-mart property. Zoning was changed from R-1 single Family Residential to B-2 General Business with a PUD Overlay in June of 1998. The PUD uses established at that time are as follows: schools; churches; hospitals and institutions of educational, religious, charitable and philanthropic nature; rest home or convalescent home; any local business or service establishment, including grocery, fruit or vegetable stores, meat market, drug store, shoe repair shop, hardware store, barber and beauty shop, clothes cleaning, business or professional office and the like, supplying commodities or performing services primarily for the residents of the neighborhood; restaurants and soda fountains, without dancing or entertainment,; automobile service station for minor repair or storage; plumbing and heating, printing shop, lumber and building materials, paint shop, carpenter shop, sheet metal, wholesale business and bakery; hotels, motels and theaters; plant nursery.
- Wal-Mart applied for and was granted approval of their Final Site Plan in 2007 contingent upon meeting several partner organization requirements. However, the economy took a turn and Wal-Mart decided with their other nearby locations, there was not enough traffic to build a store of this stature here. The property has sat vacant since.
- Project Summary:** The Applicant is seeking approval for a PUD Stage 1 sketch plan.
- Project Description:** The applicant is proposing a mixed-use development which will encompass an amenity driven residential community of approximately 312 up-scale multi-family units. The multi-family buildings will be 4-story buildings with elevators and will be of

up-scale, urban design. The amenities will include a clubhouse, pool, and sidewalks both throughout the development and around the green space and retention pond.

The commercial aspect of the project will consist of 4 lots including a convenience store, a fast casual restaurant, an oil change store, and a national bank branch.

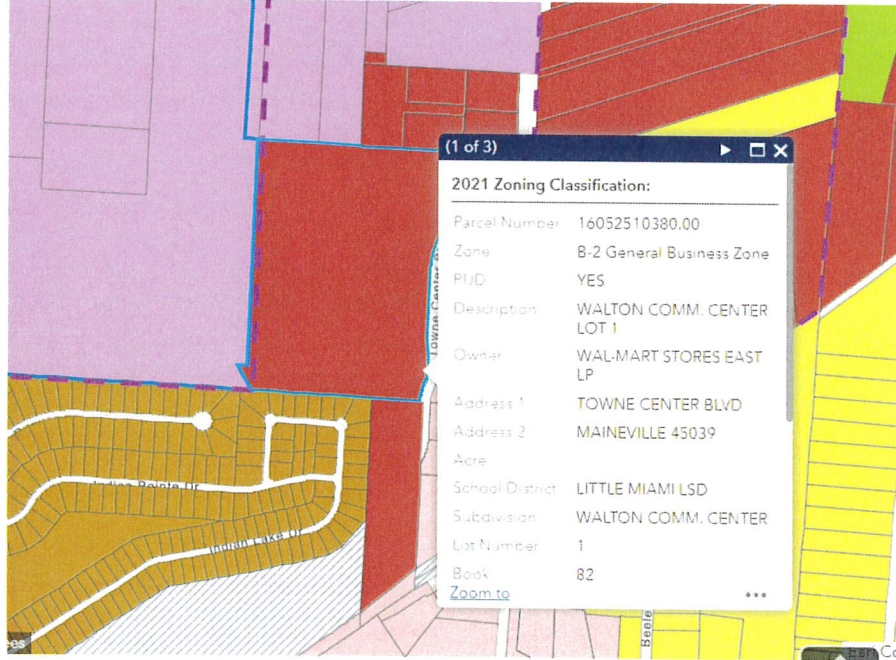
The project is in keeping with the Hamilton Township Comprehensive Plan 2020 as described on pages 50 and 51. In addition, the development will be the catalyst for additional commercial development both across the street and to the south and east as it will provide additional access as described in the Hoptown 2010 Access Management Plan.

**Site Aerial:**



**Zoning Map:**

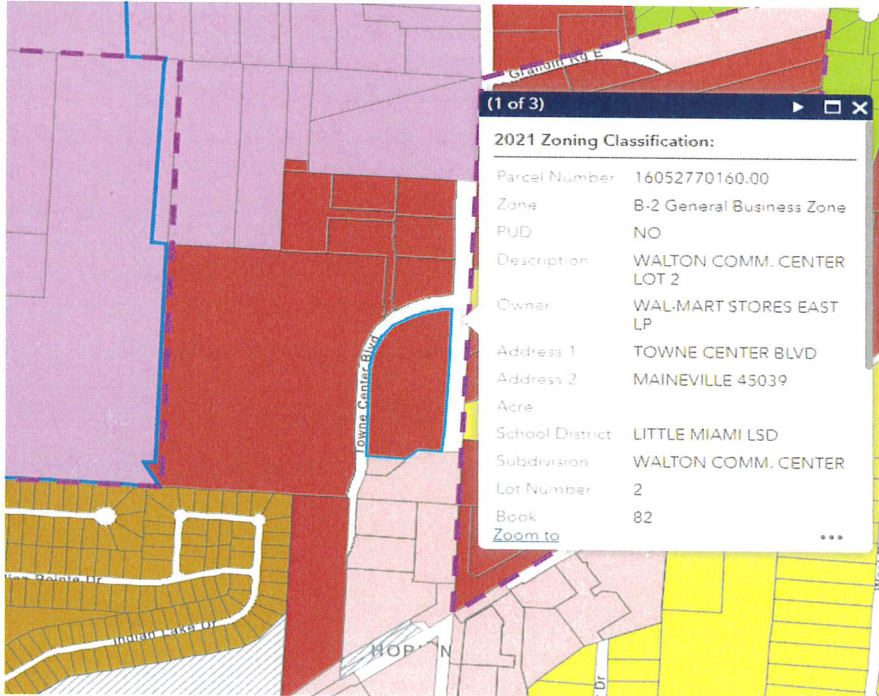
**Lot 1- Zoned B-2 General Business with a PUD**



**2021 Zoning Parcels**

- B-1 Neighborhood Business Zone
- B-2 General Business Zone
- Check
- M-1 Light Industry Zone
- M-2 Heavy Industry Zone
- M-H Mobile Home Park Zone
- R-1 Single Family Residence Zone
- R-2 Two Family Residence Zone
- R-3 Multi-Family Residence Zone
- R-4 Urban Residence Zone
- T-C Trailer Camp Zone

**Lot 2- Zoned B-2 General Business**



**Surrounding Zoning:**

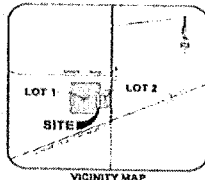
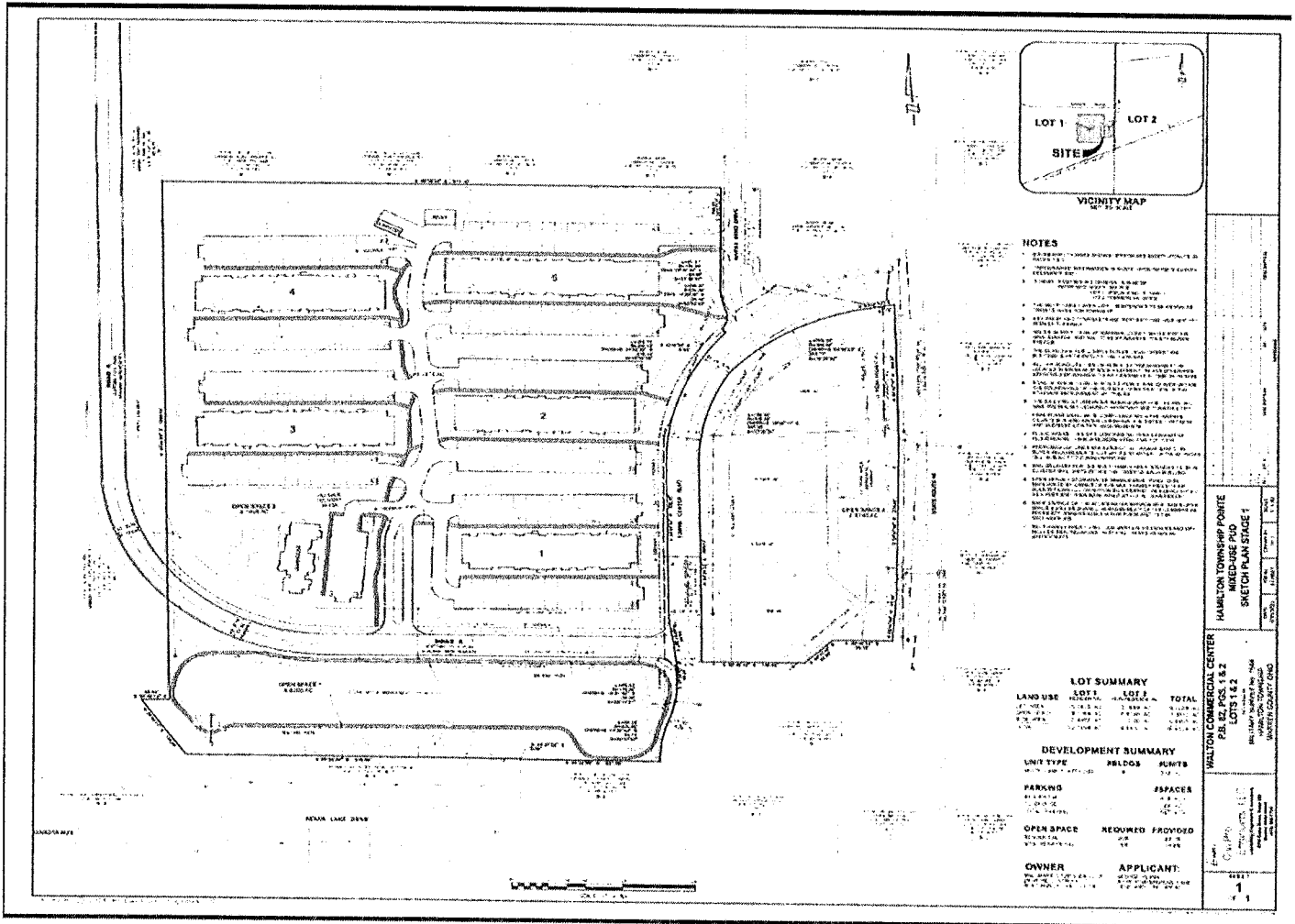
North: B-2 General Business  
M-1 Light Industry

South: B-1 Neighborhood Business  
B-2 General Business  
R-3 Multi-Family Residence

East: B-2 General Business  
R-1 Single Family Residence

West: M-1 Light Industry

**PUD Site Plan:**



- NOTES**
1. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
  2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL BUILDING CODE (IBC) AND THE LATEST EDITIONS OF THE INTERNATIONAL PLUMBING AND MECHANICAL CODE (IMC).
  3. ALL UTILITIES SHALL BE DEPTH MARKED AND PROTECTED.
  4. ALL EXISTING UTILITIES SHALL BE MAINTAINED AND PROTECTED.
  5. ALL EXISTING UTILITIES SHALL BE MAINTAINED AND PROTECTED.
  6. ALL EXISTING UTILITIES SHALL BE MAINTAINED AND PROTECTED.
  7. ALL EXISTING UTILITIES SHALL BE MAINTAINED AND PROTECTED.
  8. ALL EXISTING UTILITIES SHALL BE MAINTAINED AND PROTECTED.
  9. ALL EXISTING UTILITIES SHALL BE MAINTAINED AND PROTECTED.
  10. ALL EXISTING UTILITIES SHALL BE MAINTAINED AND PROTECTED.

**LOT SUMMARY**

LAND USE	LOT 1	LOT 2	TOTAL
RESIDENTIAL	1,200	1,200	2,400
COMMERCIAL	1,200	1,200	2,400
INDUSTRIAL	1,200	1,200	2,400
OPEN SPACE	1,200	1,200	2,400
PARKING	1,200	1,200	2,400
UTILITIES	1,200	1,200	2,400
TOTAL	1,200	1,200	2,400

**DEVELOPMENT SUMMARY**

UNIT TYPE	# UNITS	# SPACES
RESIDENTIAL	120	120
COMMERCIAL	120	120
INDUSTRIAL	120	120
OPEN SPACE	120	120
PARKING	120	120
UTILITIES	120	120
TOTAL	120	120

**OWNER:** HAMILTON COMMERCIAL CENTER  
**APPLICANT:** HAMILTON COMMERCIAL CENTER

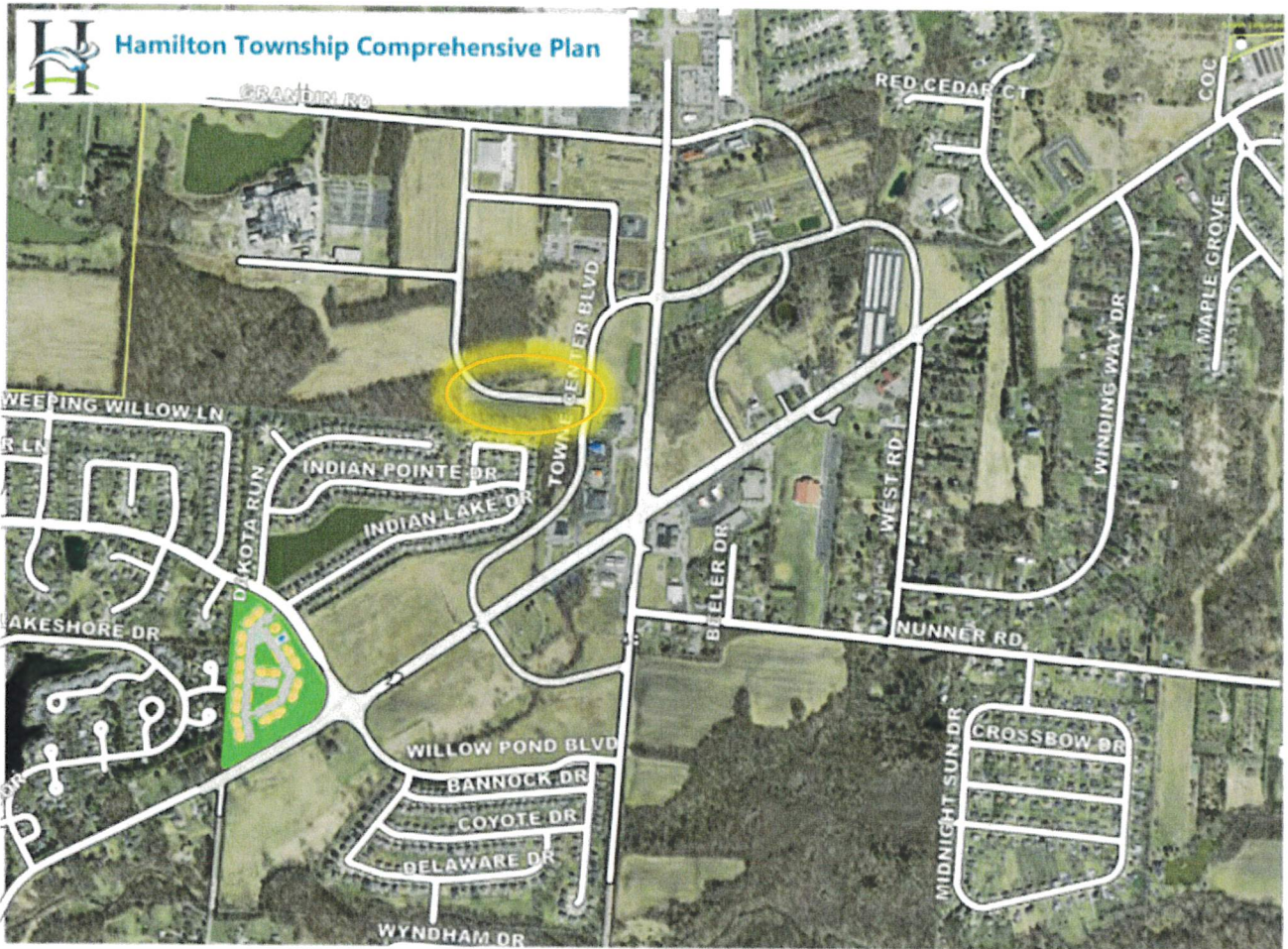
HAMILTON COMMERCIAL CENTER  
P.L. 22, POS. 1 & 2  
MIXED-USE PUD  
SKETCH PLAN STAGE 1

HAMILTON COMMERCIAL CENTER  
P.L. 22, POS. 1 & 2  
MIXED-USE PUD  
SKETCH PLAN STAGE 1

HAMILTON COMMERCIAL CENTER  
P.L. 22, POS. 1 & 2  
MIXED-USE PUD  
SKETCH PLAN STAGE 1







The picture above shows that the Hoptown Access Management Plan does requires a road to be developed. This road is referred to as 'Road A' on both the Access management plan and the Warren County Thoroughfare Plan.

The Site Plan does show One (1) Stub Street is proposed to the west of the site. Access to the commercial lots would be from Towne Center Blvd, while access to the residential complex would be from the proposed road, Road A, as well as a second access to the North off of Rivers Bend Drive.

There will be two designated open space areas for the residential proposal: open space one consists of 4.0266 acres and open space 2 consists of 2.1498 acres equaling approximately 27.7% of open space (Exceeding the minimum requirement of 20%).

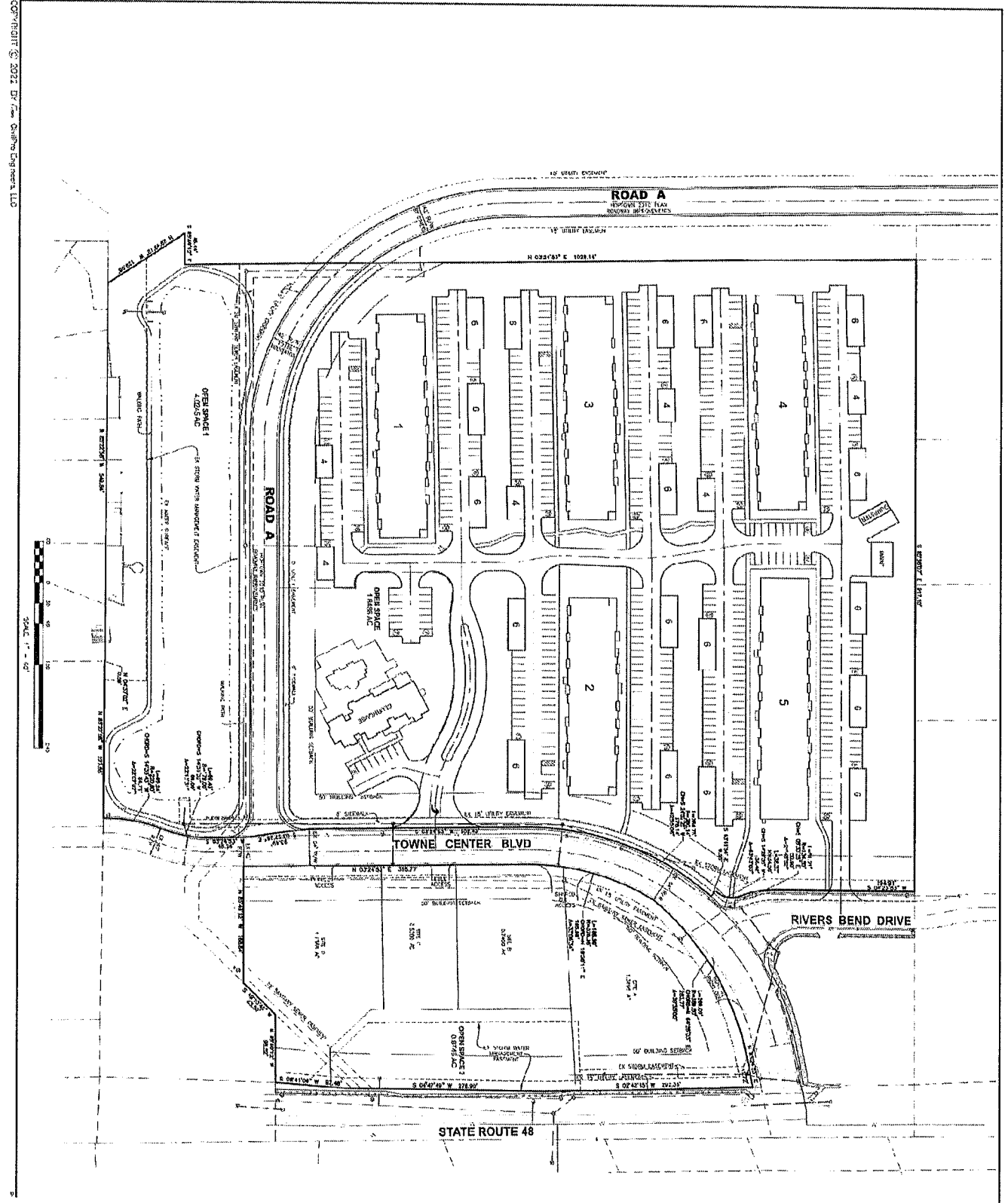
The commercial open space (open space 3 on the plans) consists of .8746 acres which equates to approximately 18.8% (exceeding the 15% minimum requirement).

Mailboxes will be located within cluster units in the lobby of each building.

The applicant is proposing approximately 618 parking spaces.

Two-thirds of the units (208) are expected to be two bedrooms. One-third (104) will be one bedroom units.

After hearing resident concerns about foot and vehicle traffic as well as light/ noise pollution, the applicant is proposing a revision to the original sketch plan in hopes of alleviating those concerns. The most notable change is that the access point has been shifted from 'Road A' to Towne Center Blvd. They have also included detached garage options.



## PUD Sketch Plan Review Procedure:

### 5.5.4. Stage I – PUD Sketch Plan and Zone Map Amendment

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The PUD sketch plan is intended to establish the major governing principles of a development related to land uses, density, open space and circulation. Specific details related to issues such as the number of parking spaces, the type and location of landscaping, or the location of individual lots and buildings shall be reviewed during the PUD preliminary site plan.

#### A. Step 1 – Preapplication Conference

- (1) Applicants for any PUD District are required to meet with the zoning inspector for a preapplication conference prior to submitting a formal application for a PUD.
- (2) The purpose of the preapplication conference is to informally discuss application requirements, review procedures, and details of the proposed development. More than one preapplication conference between the applicant and township staff may be necessary.
- (3) Applicants are encouraged to bring a preliminary site plan to the preapplication conference.
- (4) No formal application is required to facilitate a preapplication conference. The applicant need only contact the zoning inspector to set up a meeting date.
- (5) Discussions that occur during a preapplication conference with township staff are not binding on the township and do not constitute official assurances or representations by Hamilton Township or its officials regarding any aspects of the plan or application discussed.

#### B. Step 2 – PUD Sketch Plan Application

- (1) Applications for the PUD sketch plan shall be submitted to the zoning inspector at the township offices.
- (2) Where the property is not already zoned as a PUD, the PUD sketch plan shall be submitted as part of a zoning map amendment.
- (3) The application shall include all such forms, maps, and information as may be prescribed for that purpose by the zoning inspector to assure the fullest practicable presentation of the facts for the permanent record.
- (4) Each application shall be signed by at least one of the owners, or the owner's authorized agent, of each property within the area proposed to be reclassified, attesting to the truth and correctness of all facts and information presented with the applications.
- (5) Applications for amendments initiated by the zoning commission or the board of township trustees shall be accompanied by the initiating board's motion or zoning resolution pertaining to such proposed amendment.
- (6) All applications shall be subject to [Section 3.4 Common Review Requirements](#).
- (7) All applications shall be submitted with the required fees as established in the Hamilton Township fee schedule.

#### C. Step 3 – Referral to the Warren County Regional Planning Commission

- (1) Within five days after filing of an application, the township shall transmit a copy thereof to the Warren County Regional Planning Commission.
- (2) The Warren County Regional Planning Commission shall recommend the approval, approval with modifications, or denial of the proposed amendment and shall submit such recommendation to the zoning commission.
- (3) Such recommendation shall be considered at the public hearing held by the zoning commission on such proposed amendment.

#### **D. Step 4 – Public Hearing and Recommendation by the Zoning Commission**

- (1) Upon the filing of an application for an amendment (Step 2), the zoning commission shall set a date for a public hearing regarding the proposed PUD amendment and the PUD sketch plan.
- (2) The public hearing shall not be less than 20 or more than 40 days after the date the application (Step 2) was submitted.
- (3) For an amendment that intends to rezone or redistrict 10 or fewer parcels of land, notification shall be given in accordance with ORC Section 519.12 to all owners of property within and contiguous to and directly across the street from the area of the proposed amendment. If the amendment rezones more than 10 parcels of land as listed on the county auditor's current tax list, a published notice is required in accordance with ORC Section 519.12.
- (4) Within 30 days after the zoning commission's public hearing, the zoning commission shall recommend the approval, approval with modifications, or denial of the proposed amendment and PUD sketch plan, and submit such recommendation together with the application, text and plans pertaining thereto, and the recommendation of the Warren County Regional Planning Commission to the board of township trustees.

#### **E. Step 5 – Public Hearing and Decision by the Board of Township Trustees**

- (1) Upon receipt of the recommendation from the zoning commission (Step 4), the board of township trustees shall set a time for a public hearing on such proposed amendment.
- (2) The date of the public hearing shall not be more than 30 days after the date of the receipt of such recommendation from the zoning commission.
- (3) For an amendment that intends to rezone or redistrict 10 or fewer parcels of land, notification shall be given in accordance with ORC Section 519.12 to all owners of property within and contiguous to and directly across the street from the area of the proposed amendment. If the amendment rezones more than 10 parcels of land as listed on the county auditor's current tax list, a published notice is required in accordance with ORC Section 519.12.
- (4) Within 20 days after its public hearing, the board of township trustees shall either adopt or deny the recommendations of the zoning commission, or adopt some modification thereof. In the event the board of township trustees modifies or overturns the recommendation of the zoning commission, the majority vote of the board of township trustees shall be required.
- (5) Review and approval of the PUD sketch plan shall be limited to:
  - (a) Defining the uses permitted within the PUD, the general location of such uses (footprints of individual dwellings or buildings are not required), and any use-specific standards that may apply to the permitted uses;
  - (b) Establishing the maximum density or intensity of development that is permitted in the PUD;
  - (c) Establishing the minimum lot area and lot width requirements for residential uses;
  - (d) Defining any deviations from the standard of the underlying district;
  - (e) Establishing the general layout of any new streets or major access drives for the development and pedestrian circulation; and
  - (f) Defining the amount and general location of open space.
- (6) In accordance with the standards set forth herein, the board of township trustees may explicitly impose special conditions relating to the PUD as the board may determine necessary in order to best promote the public health, safety and welfare.

- (f) Defining the amount and general location of open space.
- (6) In accordance with the standards set forth herein, the board of township trustees may explicitly impose special conditions relating to the PUD as the board may determine necessary in order to best promote the public health, safety and welfare.

**PUD Sketch Plan Review Criteria:**

**F. Review Criteria for PUD Sketch Plan**

The following criteria shall be used in recommendations and decisions regarding the PUD sketch plan:

- (1) The PUD sketch plan is consistent with the intent and purposes of the zoning code to promote public health, safety, morals, community stability and the general welfare of Hamilton Township.
- (2) The PUD sketch plan is consistent with the Hamilton Township Land Use Plan and Warren County Thoroughfare Plan.
- (3) The uses proposed will not be detrimental to the present surrounding uses or to the uses authorized under the zoning code for the surrounding real estate, and will be harmoniously related to the surrounding area.
- (4) The PUD sketch plan provides adequate safeguards to protect the general public, owners, and occupants of nearby real estate from nuisances, noise, air pollution, water pollution, soil pollution, visual blight or any other environmental contamination.
- (5) The uses proposed will not be detrimental to existing and potential future surrounding uses and will be harmoniously related to the surrounding area.
- (6) The internal streets and primary and secondary roads that are proposed shall properly interconnect with the surrounding existing primary and secondary road network as designated on the Warren County Official Thoroughfare Plan. A traffic impact study may be required by the township, and the zoning commission and trustees shall coordinate cross access easements or stubbed streets to all adjacent parcels as needed to facilitate better traffic flow between individual developments in conjunction with the Warren County Engineer's Office.
- (7) The minimum common open space areas have been designated in accordance with the provisions of this chapter. The PUD sketch plan shall provide for the preservation of as many trees as practicable.
- (8) The PUD sketch plan may vary from the requirements of the zoning code upon approval by the board of township trustees of the sketch plan.

**5.6.1. Permitted Uses**

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- A. Any permitted use may be included within a PUD regardless of the underlying zoning. It is essential however, that the PUD be planned, developed and operated in accordance with the approved PUD plan. The PUD plan must assure that the uses, structures and developments are properly integrated with the surrounding area and promote the health, safety, morals, general welfare and provides for a wholesome environment, free of nuisances for the entire community.
- B. Development of the PUD property shall comply with the use regulations established during the Stage 1 and Stage 2 PUD plans and the underlying zoning district as determined by the board of township trustees.

**WCRPC Staff presented this development at their Meeting on April 28, 2022. They concluded in their presentation that they were unable to make a formal recommendation for the following reasons:**

- They stated that the base zoning for the development was missing. The application submitted does not identify the proposed zoning district and it is unclear if the applicant would like to retain the current zoning with modifications in the form of a PUD overlay or propose another base zoning. This information was conveyed to the Township and the Township's responded in the form of a letter addressed to WCRPC. The Hamilton Township Zoning Code allows a mix of uses within a PUD but there is not a base zoning district of "Mixed-Use" in the Township's Zoning Code. This site is identified as "Mixed-Use" on the Future Land Use Map (FLUM).
- The applicant does not provide any deviation from the zoning standards. It is difficult to identify deviation from the base zoning when the base zoning is unknown.
- The submitted site plan varies from the Warren County Subdivision regulations. However, if approved, this should not be construed as a permitted deviation from the subdivision regulations.

The RPC Staff stated that if the proposal is approved by the Hamilton Township Trustees, approval should not constitute any deviation from the Warren County subdivision Regulations or the Warren County Thoroughfare Plan and should comply with the Warren County Subdivision Regulations, the Hamilton Township Zoning Code, and the Warren Thoroughfare Plan. If the application is approved, the addition of the following conditions are recommended:

- The development shall comply with the Warren County Subdivision Regulations and the Hamilton Township Zoning code.
- Prior to PUD Stage 2 approval, the applicant shall verify sewer service and approval from the Warren County Water and Sewer Department.
- Prior to Final Plat approval, the applicant shall obtain access permits and perform a traffic impact that is reviewed and approved by the Warren County Engineer's Office and ODOT.

The Warren County Regional Planning Committee ultimately voted to recommend approval for this project during their Executive Committee Meeting on April 28, 2022.

Staff is not aware of any additional comments from other Warren County Partner Organizations at this time.

**Hamilton Township Zoning Commission heard this development at their June 13, 2022, meeting. They voted 3-1 to approve a positive recommendation for the PUD Stage 1 Sketch Plan for parcel ID's 1605251038 and 1605277016 with the following conditions:**

- **Compliance with all regulations of the Hamilton Township Zoning Code**
- **Compliance with all Warren County Partner Organizations**
- **Compliance with ODOT**
- **Compliance with all Ohio EPA conditions**

**Staff Recommendation – APPROVAL subject to the following conditions:**

- Compliance with the Hamilton Township Zoning Code.
- Compliance with recommendations from Warren County Regional Planning Commission (RPC).

- Compliance with all Warren County Partner Organization requirements.

**Action:**

The Hamilton Township Board of Trustees will hold a public hearing on July 6, 2022, including the following actions:

- Open the hearing
- Swear in witnesses
- Take testimony regarding the application from staff, the applicant, and anyone else in attendance at the hearing who wishes to speak
- Close the hearing
- Deliberate
- Vote to approve, approve with modifications, or deny the proposed PUD Stage 1 Sketch Plan



## LEGISLATIVE COVER MEMORANDUM

**Introduction:** July 6, 2022

**Effective Date:** Next available date after passage

**Agenda Item:** **Motion**  
Approving the use of the Economic Development Fund in the amount of \$20,000 towards the Township Plaza Development located at 6426 St. Rt. 48, Maineville, Ohio 45039

**Submitted By:** Brent Centers

**Scope / Description:** This motion would approve the first use of the Economic Development Fund since the creation of the Fund in the budget. The developers of Township Plaza incurred an unexpected expense of approx. \$90,000 for stream mitigation. This expense was approached with a group effort to offset the cost through developer contribution, landowner reduction in price, and Township contribution.

**Budget Impact:** \$20,000

**Vote Required for Passage:** 2 of 3

## LEGISLATIVE COVER MEMORANDUM

**Introduction:** July 6, 2022

**Effective Date:** Next available date after passage

**Agenda Item:** **Resolution 22-0706**  
A Resolution authorizing and approving an increase in Township appropriations in the EMS Billing Fund to reconcile budgets for year 2022

**Submitted By:** Chief Jewett

**Scope / Description:** The Hamilton Township Fire Department received a \$6,000 refund for a uniform purchase. This refund is not appropriated. This Resolution will apply the refund for \$6,000 back into the Uniforms line item under Supplies & Materials.

**Budget Impact:** \$6,000

**Vote Required for Passage:** 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on July 6, 2022, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joe Rozzi – Trustee, *Chair*  
Mark Sousa – Trustee  
Darryl Cordrey – Trustee

Mr. \_\_\_\_\_ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO  
RESOLUTION NUMBER 22-0706**

**A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP  
APPROPRIATIONS IN THE EMS BILLING FUND TO RECONCILE BUDGETS FOR  
CALENDAR YEAR 2022**

**WHEREAS**, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order reconcile budgets and appropriations for calendar year 2022;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the EMS Billing Fund Line Item 2284-230-400-0101, Supplies & Materials Uniforms in the amount of \$6,000 for a total amount of \$31,000.
- SECTION 2.** The Fiscal Officer is hereby authorized and directed to approve a Blanket Certificate in the amount reflected in Section 1 of this Resolution.
- SECTION 3.** This Resolution shall take effect on the earliest date allowed by law.

Mr. \_\_\_\_\_ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____

Resolution adopted this 6<sup>th</sup> day of July 2022.

Attest:

\_\_\_\_\_  
Kurt E. Weber, *Fiscal Officer*

Approved as to form:

\_\_\_\_\_  
Brodi J. Conover, *Assistant Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on July 6, 2022.

Date: \_\_\_\_\_

\_\_\_\_\_  
Kurt E. Weber, *Fiscal Officer*

# LEGISLATIVE COVER MEMORANDUM

**Introduction:** July 6, 2022

**Effective Date:** Next available date after passage

**Agenda Item:** **Resolution 22-0706A**  
A Resolution authorizing and approving an increase in Township appropriations in the EMS Billing Fund to reconcile budgets for year 2022

**Submitted By:** Chief Jewett

**Scope / Description:** Hamilton Township Fire Department offers an EMS schooling reimbursement. The student was already enrolled in this program with Goshen Township Fire Department when Hamilton Township hired the employee full-time. With this, we are reimbursing Goshen Township for the schooling as we will continue to put the employee through the EMS school and receiving the benefit of the employee under a three-year contract.

This was not one of the employees that was budgeted for schooling; thus, staff worked with the Township Fiscal Officer to agree with this option. This option will also offset by not budgeting for one employees schooling in 2023.

**Budget Impact:** \$7,060

**Vote Required for Passage:** 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on July 6, 2022, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

- Joe Rozzi – Trustee, *Chair*
- Mark Sousa – Trustee
- Darryl Cordrey – Trustee

Mr. \_\_\_\_\_ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO  
RESOLUTION NUMBER 22-0706A**

**A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP  
APPROPRIATIONS IN THE EMS BILLING FUND TO RECONCILE BUDGETS FOR  
CALENDAR YEAR 2022**

**WHEREAS**, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order reconcile budgets and appropriations for calendar year 2022;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the EMS Billing Fund Line Item 2284-230-318-0000, Training Services in the amount of \$7,060 for a total amount of \$42,060.
- SECTION 2.** The Fiscal Officer is hereby authorized and directed to approve a Blanket Certificate in the amount reflected in Section 1 of this Resolution.
- SECTION 3.** This Resolution shall take effect on the earliest date allowed by law.

Mr. \_\_\_\_\_ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____

Resolution adopted this 6<sup>th</sup> day of July 2022.

Attest:

\_\_\_\_\_  
Kurt E. Weber, *Fiscal Officer*

Approved as to form:

\_\_\_\_\_  
Brodi J. Conover, *Assistant Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on July 6, 2022.

Date: \_\_\_\_\_

\_\_\_\_\_  
Kurt E. Weber, *Fiscal Officer*